

Philippine Heart Center
East Avenue, Quezon City

**INVITATION TO SUBMIT LEASE PROPOSAL
(ITL-008:2018)**

The Philippine Heart Center (PHC) invites sealed written offers for the lease of

<u>Description</u>		<u>Floor Price</u>	<u>Term</u>
Stall No. 3, 4, 8, 9,10,11, 12	6 sq.m.	P10,800 / month / stall (inclusive of VAT)	2 Years (February 2019 to December January 2021)
Stall No. 7	9.30 sq.m.	P16,200/month/stall (inclusive of VAT)	
Location	Breezeway area between Medical Arts and Annex Buildings		

Instruction to Bidders:

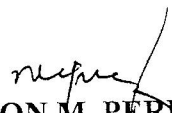
1. Bidders will choose the stall where he/she will offer lease proposal based on the floor plan.
2. Bidders who lose in the initially chosen space will be allowed to bid on other stalls without bidders. Another round of bidding will immediately follow. (viva voce)
3. The PHC reserves the right to withdraw or waive any documents/requirements for the bidding if deemed advantageous to PHC.
4. For food stalls – strictly **“NO COOKING”**
5. Please read, examine and comply with the PHC Lease Guidelines dated January 31, 2018.

All interested parties may secure lease proposal forms starting **December 10, 2018** at the office of the Department of Finance Services.

All sealed proposals must be submitted in triplicate copies on **December 17, 2018** at 2:00 p.m. to the PHC Rental Committee (Office of the Department Manager, Finance Services - 2nd floor, Medical Arts Building) after which all offers will be opened in the presence of the bidders.

The PHC reserves the right to disqualify any prospective bidder(s) if found that they have submitted falsified documents and/or information. It shall also have the right to accept or reject any offer, and to annul the process and reject all offer at anytime prior to award of lease, without thereby incurring any liability to the affected bidder(s), if the lease shall be found to be disadvantageous to PHC.

07 December 2018


CORAZON M. PEREZ, CPA
Chairperson, Rental Committee