

**PHILIPPINE HEART CENTER  
NOTICE OF VACANCY**

Date of Posting : November 12, 2021

| No. | Position Title | Plantilla Item No.  | Salary Grade | Monthly Salary | Qualification Standards |                         |                       |             |   | Place of Assignment |
|-----|----------------|---|--------------|----------------|-------------------------|-------------------------|-----------------------|-------------|---|---------------------|
|     |                |   |              |                | Education               | Training                | Experience            | Eligibility | Competency (if applicable)  |                     |
| 1   | Nurse III      | NS553, NS611, NS652, NS654, NS662, NS771, NS1025, NS1027, NS1047  | 17           | 39,986.00      | BS Nursing              | Four (4) Hours Relevant | One (1) Year Relevant | RA 1080     | <b>Core Competency:</b><br><i>Exemplifying Integrity, Professionalism, Service Excellence ;</i><br><b>Organizational Competency:</b> <i>Effective Communication Skills, Effective Interpersonal Relations, Organizational Awareness &amp; Commitment ;</i><br><b>Technical Competency:</b> <i>Care Management, Diversity Management, Nursing Care, Patient-Centered Care, People Management</i> | Nursing Services    |
| 2   | Nurse II       | NS845, NS858, NS867, NS875, NS1098, NS1111, NS1119, NS1159, NS1193, NS1200, NS1205, NS1206, NS1240, NS1244, NS1245, NS1246, NS1247, NS1274, NS1284, NS1313, NS1318, NS1322, NS1324, NS1325, NS1335, NS1365, NS1368, NS1373, NS1395, NS1402, NS1404, NS1413, NS1 | 16           | 36,628.00      | BS Nursing              | Four (4) Hours Relevant | One (1) Year Relevant | RA 1080     | <b>Core Competency:</b><br><i>Exemplifying Integrity, Professionalism, Service Excellence ;</i><br><b>Organizational Competency:</b> <i>Effective Communication Skills, Effective Interpersonal Relations, Organizational Awareness &amp; Commitment ;</i><br><b>Technical Competency:</b> <i>Care Management, Diversity Management, Nursing Care, Patient-Centered Care, People Management</i> | Nursing Services    |

|   |                            |   |    |           |  |               |               |                                |   |   |
|---|----------------------------|---|----|-----------|--|---------------|---------------|--------------------------------|---|---|
| 3 | Nurse I                    | NS879, NS889, NS890, NS891, NS892, NS1155, NS1462, NS1464, NS1466, NS1469, NS1473, NS1477, NS1482, NS1486, NS1489, NS1490, NS1495, NS1498 | 15 | 33,575.00 | BS Nursing                                 | None Required | None Required | RA 1080                        | <b>Core Competency:</b><br><i>Exemplifying Integrity, Professionalism, Service Excellence ;</i><br><b>Organizational Competency:</b> <i>Effective Communication Skills, Effective Interpersonal Relations, Organizational Awareness &amp; Commitment ;</i><br><b>Technical Competency:</b><br><i>Care Management, Diversity Management, Nursing Care, Patient-Centered Care, People Management</i>                      | Nursing Services                          |
| 4 | Administrative Assistant I | NS898   | 7  | 17,179.00 | Completion of two years studies in college | None Required | None Required | CS Subprofessional / 1st level | <b>Core Competency:</b><br><i>Exemplifying Integrity, Professionalism, Service Excellence ;</i><br><b>Organizational Competency:</b> <i>Effective Communication Skills, Effective Interpersonal Relations, Organizational Awareness &amp; Commitment ;</i><br><b>Technical Competency:</b><br><i>Attention to Details, Computer Skills, Managing Work, Data Recording and Reporting, Providing Support and Services</i> | Nursing Services                          |
| 5 | Administrative Assistant I | ES1797  | 7  | 17,179.00 | Completion of two years studies in college | None Required | None Required | CS Subprofessional / 1st level | <b>Core Competency:</b><br><i>Exemplifying Integrity, Professionalism, Service Excellence ;</i><br><b>Organizational Competency:</b> <i>Effective Communication Skills, Effective Interpersonal Relations, Organizational Awareness &amp; Commitment ;</i><br><b>Technical Competency:</b><br><i>Attention to Details, Computer Skills, Managing Work, Data Recording and Reporting, Providing Support and Services</i> | Education, Training and Research Services |

Applications are accepted only within fifteen (15) days from date of posting.