



Republic of the Philippines
PHILIPPINE HEART CENTER
 Request for Publication of Vacant Positions
October 24, 2023

No.	Position Title	Plantilla Item No.	Salary Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency applicable) (if applicable)	
1	Department Manager III	MS115, MS366, MS502	26	PHP 116,040.00	Master's degree or Certificate in Leadership and Management from the CSC	120 hours of supervisory/ management learning and development intervention	5 years of supervisory/ management experience	Career Service Professional / Second Level eligibility	Core Competencies: Exemplifying Integrity Professionalism Service Excellence ; Organizational Competencies: Effective Communications Skills Effective Interpersonal Relations Organizational Awareness and Commitment Promoting Innovation Leadership Competencies: Building Collaborative and Inclusive Working Relationship Leading Change Managing Performance and Coaching for Results Thinking Strategically and Creatively Technical Competencies: Achieving High Standards Government and Departmental Policies Management Acumen Performance Management Standards Planning, Organizing and Delivering Preparation of Budget Plans and Annual Budget Submissions Risk Management	Allied Medical Specialties Department Adult Cardiology Department Ambulatory, Emergency and Critical Care Department

2	Radiologic Technologist II	MS147, MS154	15	PHP 36,619.00	Bachelor of Science in Radiologic Technology	4 hours of training in Radiologic Technology	1 year of experience as a Radiologic Technologist	RA 1080 (Radiologic Technologist)	Core Competencies: Exemplifying Integrity Professionalism Service Excellence ; Organizational Competencies: Effective Communications Skills Effective Interpersonal Relations Organizational Awareness and Commitment; Technical Competencies: Diversity Management Equipment, Materials and Supplies Management Operating Medical Machines, Equipment and Tools Providing Support and Services Respecting and Caring for Patients	Radiological Sciences Division
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In compliance to the PHC-Equal Opportunity Principle, The Philippine Heart Center welcomes all interested and qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, school, social status and other similar factors and personal circumstances.

Kindly submit the following requirements at phccareers1@gmail.com until **November 6, 2023**

1. Application letter addressed to : **MS. JEAN. A WONG, MMPA - Chief, Human Resource Management Division**
2. Personal Data Sheet with Passport-size ID picture & Work Experience Sheet (download at csc.gov.ph)
3. Transcript of Records, Diploma and Certificate of General Weighted Average (Requested in school)
4. Photocopy of Authenticated PRC ID & Board Rating (if applicable)
5. Photocopy of Authenticated Civil Service Eligibility (if applicable)
6. Certificate of Good Moral Character (if applicable)
7. Certificate of Employment (if applicable)
8. Photocopy of Seminars/Training attended after graduation (if applicable)
9. Photocopy of Updated NBI Clearance
10. Photocopy of Vaccination Card

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.