



Republic of the Philippines
PHILIPPINE HEART CENTER
 Request for Publication of Vacant Positions
September 19, 2023

No	Position Title	Plantilla Item No.	Salary Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Officer IV	ES1806, ES1812, ES1813, ES1821, ES1822, ES1823, ES1824, ES1826	23	PHP 80,003.00	Doctor of Medicine	4 hours of relevant Training	1 year of relevant experience	RA 1080 (Physician)	CORE COMPETENCIES Exemplifying Integrity Professionalism Service Excellence ORGANIZATIONAL COMPETENCIES Effective Communication Skills Effective Interpersonal Relations Organizational Awareness and Commitment TECHNICAL COMPETENCIES Biomedical / Behavioral Research Expertise Continuous Development Diversity Management Planning, Organizing and Delivering Technical Writing	Medical Education and Training Division
2	Medical Officer III	ES1831, ES1833, ES1869, ES1886, ES1891, ES1909, ES1910, ES1912, ES1913, ES1914, ES1916, ES1917, ES1918	21	PHP 63,997.00	Doctor of Medicine	None Required	None Required	RA 1080 (Physician)	CORE COMPETENCIES Exemplifying Integrity Professionalism Service Excellence ORGANIZATIONAL COMPETENCIES Effective Communication Skills Effective Interpersonal Relations Organizational Awareness and Commitment TECHNICAL COMPETENCIES Achieving High Standards Case Management Diversity Management Medical Knowledge Operating Medical Machines, Equipment Tools Patient-Centered Care Technical Writing	Medical Education and Training Division

3	Medical Officer II	ES1949, ES1959, ES1960, ES1961, ES1962, ES1963, ES1964, ES1965, ES1966, ES1967, ES1968, ES1969,	18	PHP 46,725.00	Doctor of Medicine	None Required	None Required	RA 1080 (Physician)	CORE COMPETENCIES Exemplifying Integrity Professionalism Service Excellence ORGANIZATIONAL COMPETENCIES Effective Communication Skills Effective Interpersonal Relations Organizational Awareness and Commitment TECHNICAL COMPETENCIES Achieving High Standards Case Management Diversity Management Medical Knowledge Operating Medical Machines, Equipment Tools Patient-Centered Care Technical Writing	Medical Education and Training Division
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In compliance to the PHC-Equal Opportunity Principle, The Philippine Heart Center welcomes all interested and qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, school, social status and other similar factors and personal circumstances.

Kindly submit the following requirements at phccareers1@gmail.com until **September 30, 2023**.

1. Application letter addressed to : **MS. JEAN. A WONG, MMPA - Chief, Human Resource Management Division**
2. Personal Data Sheet with Passport-size ID picture & Work Experience Sheet (download at csc.gov.ph)
3. Transcript of Records, Diploma and Certificate of General Weighted Average (Requested in school)
4. Photocopy of Authenticated PRC ID & Board Rating (if applicable)
5. Photocopy of Authenticated Civil Service Eligibility (if applicable)
6. Certificate of Good Moral Character (if applicable)
7. Certificate of Employment (if applicable)
8. Photocopy of Seminars/Training attended after graduation (if applicable)
9. Photocopy of Updated NBI Clearance
10. Photocopy of Vaccination Card

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.