



Republic of the Philippines
PHILIPPINE HEART CENTER
Request for Publication of Vacant Positions
January 31, 2024

No.	Position Title	Plantilla Item No.	Salary Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Technologist II	MS385, MS389	15	PHP 36,619.00	Bachelor's Degree in Medical Technology or Bachelor of Science in Public Health	4 hours relevant training	1 year relevant experience	RA 1080 (Medical Technologist)	CORE COMPETENCIES - Exemplifying Integrity, Professionalism, Service Excellence; ORGANIZATIONAL COMPETENCIES - Effective Communications Skills, Effective Interpersonal Relations, Organizational Awareness and Commitment; TECHNICAL COMPETENCIES - Achieving High Standards, Attention to Details, Continuous Development Learning Facilitation, Management Acumen, Operating Medical Machines, Equipment and Tools, People Management, Research and Analysis	Invasive Cardiology Division
2	Radiologic Technologist III	MS134	18	PHP 46,725.00	Bachelor of Science in Radiologic Technology	Eight (8) hours of training in radiologic technology with special modalities undertaken within the last five (5) years	Two (2) years experience as Radiologic Technologist	RA 1080 (Radiologic Technologist)	CORE COMPETENCIES - Exemplifying Integrity, Professionalism, Service Excellence; ORGANIZATIONAL COMPETENCIES - Effective Communications Skills, Effective Interpersonal Relations, Organizational Awareness and Commitment; TECHNICAL COMPETENCIES - Diversity Management, Equipment, Materials, and Supplies Management, Operating Medical Machines, Equipments and Tools, Providing Support and Services, Respecting and Caring for Patients	Radiological Sciences Division

3	Supervising Administrative Officer	HS2048	22	PHP 71,511.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	CS Professional / 2nd level eligibility	<p>CORE COMPETENCIES - Exemplifying Integrity, Professionalism, Service Excellence ; ORGANIZATIONAL COMPETENCIES - Effective Communication Skills, Effective Interpersonal Relations, Organizational Awareness and Commitment, Promoting Innovation ; TECHNICAL COMPETENCIES - Achieving High Standards, Attention to Details, Data Recording and Reporting, Government and Departmental Policies and Procedures, Records Management & Statistical Research for Health</p>	Treasury Division
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In compliance to the PHC-Equal Opportunity Principle, The Philippine Heart Center welcomes all interested and qualified applicants regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, school, social status and other similar factors and personal circumstances.

Kindly submit the following requirements at phccareers1@gmail.com until **February 11, 2024**

1. Application letter addressed to : **MS. JEAN. A WONG, MMPA - Chief, Human Resource Management Division**
2. Personal Data Sheet with Passport-size ID picture & Work Experience Sheet (download at csc.gov.ph)
3. Transcript of Records, Diploma and Certificate of General Weighted Average (Requested in school)
4. Photocopy of Authenticated PRC ID & Board Rating (if applicable)
5. Photocopy of Authenticated Civil Service Eligibility (if applicable)
6. Certificate of Good Moral Character (if applicable)
7. Certificate of Employment (if applicable)
8. Photocopy of Seminars/Training attended after graduation (if applicable)
9. Photocopy of Updated NBI Clearance
10. Photocopy of Vaccination Card

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.